TO THE HONORABLE MEMBERS OF THE BOARD OF COMMISSIONERS
GILES COUNTY, TENNESSEE
I HEREBY SUBMIT THE FOLLOWING REPORT
August 17, 2026

Roll Call
Court Open
Prayer
Pledge of Allegiance to the Flag of the United States of America

1. **Agenda Concurrence**
2. **Approval of Minutes** of July 20, 2026, Regular Session of the Giles County Legislative Body
3. **Public Comments** – Agenda Items
4. **County Executive and Department Head Reports**
   A. EDC Director
   B. County Executive
5. **Elections**
   A. Notaries Public at Large
      Re-Elections: Jessie Wynn Ballard, Nicole Bostater, Angela Michelle Hall, Thelma Jett, Asheton Shabree Pierce, Joyce L Woodard
      New: Flora Love, Carlton David Sheets, Nickie J Simone, Mellisa Wildeman
   B. Judicial Commissioner — Term expiring July 2027
      Appointee: James Stewart
6. **Reports**
   A. Giles County Finance Director, (June 2026) report which includes the following: Giles County General Fund, Drug, Highway, School, Federal, Food Service, Debt Service, Capital Projects, Highway Capital Projects, Education Capital Projects, Education Capital #2, and Other Capital Projects
7. **Contracts, Agreements, And Grants**
   A. Letter of Agreement: Direct Appropriation Grant – Water Infrastructure
   B. FY27 Giles County Litter Grant – Term: 7/1/26-6/30/27
   C. FY26 Sheriff – Evidence Based Programming – Term: 8/1/26-6/30/27
   D. Amplify – Giles County BOE Curriculum Platform – Term: 7/1/26-6/30/29
8. **Amendments**

2026-55 Authorizing the amendment of the 2026-2027 Budget, County General Fund 101, General Capital Projects Fund 171

9. **Resolutions**

2026-56 To rescind Section 2 of Resolution 2026-9 to fund Tourism through state and short-term rental tax revenues

2026-57 Directing that all interest earned on the $8,500,000 Courthouse Renovation Bond shall remain in Fund 171

10. **Unfinished Business**
11. **New Business**
12. **Public Comments –** other county business
13. **Announcements**

Respectfully submitted this 10th day of August 2025

Carol H Wade
Giles County Clerk

received
08/06/2026 Cw

TO THE BOARD OF COMMISSIONERS OF GILES COUNTY, TENNESSEE

I HEREWITH SUBMIT TO YOU THE FINANCIAL CONDITION OF GILES COUNTY, TENNESSEE
FOR THE MONTH ENDING JUNE 2026

	BALANCE LAST				*TRANSFER*		
ACCOUNT	*REPORT*	*RECEIPTS*	*DISBURSEMENTS*	*COMMISSION*	*DB*	*CR*	*BALANCE*
GENERAL	11,562,449.71	1,336,358.03	2,397,479.79	7,772.84			10,493,555.11
DRUG	142,743.78	4,645.60	943.18	36.88			146,409.32
AMER RESCUE PLAN	-						-
PROBATION FUND	27,499.22		-				27,499.22
HIGHWAY	2,871,028.11	312,361.33	825,854.57	3,008.32			2,354,526.55
SCHOOL	12,303,396.38	3,060,557.94	6,136,976.78	12,050.10			9,214,927.44
FEDERAL	656,713.55	267,776.41	401,836.02				522,653.94
FOOD SERVICE	1,646,988.46	210,797.52	635,828.97				1,221,957.01
DEBT SERVICE	1,226,347.66	25,017.44	-	250.17			1,251,114.93
CAPITAL PROJECTS	9,157,073.81	7,108.08	291,231.39	42.41			8,872,908.09
HWY CAPITAL PROJ	-						-
EDUC CAPITAL PROJ	109,174.58		-				109,174.58
EDUC CAPITAL #2	2,696,633.56	-	837,472.94				1,859,160.62
OTHER CAPITAL PROJ	4,978,145.09	148,033.74	-	1,480.34			5,124,698.49
TOTALS	47,378,193.91	5,372,656.09	11,527,623.64	24,641.06	-	-	41,198,585.30

Respectfully submitted,

Beth Moore-Sumners

Beth Moore-Sumners, Finance Director

STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
NASHVILLE, TENNESSEE 37243-0435

DAVID W. SALYERS, P.E.
COMMISSIONER

BILL LEE
GOVERNOR

received
08/06/2026 CW

LETTER OF AGREEMENT: DIRECT APPROPRIATION GRANT FOR GOVERNMENTAL ENTITIES

Date: 7/15/2026

To: **Graham Stowe, Giles County Executive**
P.O. Box 678,
Pulaski, TN 38478

From: **David W. Salyers, P.E., Commissioner**

The State's budget for the fiscal year beginning July 1, 2026, includes a direct appropriation grant payable to your organization.

This appropriation is in addition to any other funding or appropriation provided to you by the State of Tennessee. Section 60, Item 54, of the 2026 Appropriations Act reads as follows:

"From the unexpended balance of funds appropriated to Miscellaneous Appropriations in Section 1, Title 111-22, Item 9.34, of Chapter 530, Public Acts of 2025, for Water Regionalization Project, and carried forward pursuant to Section 36, Item 172 of this act, there is. earmarked the sum of $500,000 (nonrecurring) to the Department of Environment and Conservation for the sole purpose of making a grant in such amount to the Giles County Water Alliance, to be used for a countywide water infrastructure study."

If you choose to accept this award:

1. Sign this agreement (include your taxpayer identification number and a daytime phone number) in the space provided as your acceptance of the following terms and conditions:
    a) If you fail to fulfill your obligations under this agreement, the State shall have the right to seek restitution, pursuant to the laws of the State of Tennessee, from you for payments made to you under this agreement.
    b) Your records and documents, insofar as they relate to the performance of your obligations or to payments received under this agreement, shall be maintained in a manner consistent with the accounting procedures of the Comptroller of the Treasury, pursuant to T.C.A. 4-3-304 and applicable rules and regulations thereunder.

c) The funds received shall be placed in an interest bearing account until such time as they are needed for the purposes set out in the Appropriations Act. In the event that any portion of the funds is not expended, the unexpended portion plus any accrued interest shall be returned to the State.

d) You must complete the attached Substitute W-9 Form and return it with this signed Letter of Agreement. You are responsible for and assume the liability for failure to provide the correct taxpayer identification number for IRS purposes.

2. Return to the State agency head the following materials together:

   a) This signed Letter of Agreement; and

   b) Substitute W-9 Form.

   We encourage you to return these materials as soon as possible. The State is prepared to process this agreement and issue payment in a timely fashion, upon receipt of these materials.

If you should have any questions or comments or need any assistance responding to this request, please contact ***Scott Grammer, 615-712-0728, scott.grammer@tn.gov***

Please retain a copy of this letter for your records. Payment status and accounting inquiries may be directed to the same.

On behalf of ***Giles County Water Alliance***, I hereby agree to the aforementioned terms and conditions.

[signature] Official's Signature	20 July 2026 Date
G. S. Stowe Official's Name (please print)	County Executive Official's Title or Position
931 363 5300 Daytime Contact Phone Number	62-6000611 Federal Taxpayer Identification #

12-18-25 GG

TDOT Project Number:28500-4027-04
DG27-90425

received 08/06/2026

GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date	End Date	Agency Tracking #	Edison ID
July 1, 2026	June 30, 2027	40100-51775	90425

Grantee Legal Entity Name	Edison Vendor ID
Giles County	4199

Subrecipient or Recipient	Assistance Listing Number
☐ Subrecipient	
☒ Recipient	Grantee's fiscal year end

Service Caption (one line only)

FY27 Giles County Litter Grant

Funding — FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2027	$ 52,200.00				$52,200.00
TOTAL:	$52,200.00				$52,200.00

Grantee Selection Process Summary

☒ Competitive Selection	Application received from County and evaluated by TDOT Staff. An equitable funding distribution methodology was used based on the road miles and population within the county jurisdiction.
☐ Non-competitive Selection	

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

CPO USE - GG

Speed Chart (optional)	Account Code (optional)
TX00376085	

Z-27-LIT-028

GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF TRANSPORTATION
AND
GILES COUNTY

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Transportation, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Giles County, hereinafter referred to as the "Grantee," is for the provision of Scope of Service Caption, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 0000004199

A. SCOPE OF SERVICES AND DELIVERABLES:

A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.

A.2. The Grantee shall participate in the TDOT Litter Grant Program by performing litter pickup and litter prevention education. The Grantee's expenditures shall be in accordance with the provisions of TCA 41-2-123(c) in order to be eligible for reimbursement. Requests for travel compensation must be pre-approved in writing by the State.

A.3. Safety Requirements. The Grantee shall require persons working on or adjacent to the highway right-of-way to wear safety-colored vests and appropriate personal protective equipment. The Grantee shall also provide appropriate traffic control in work zones in accordance with the current Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.

A.4. Litter pickup and prevention education operations shall be conducted by the Grantee in accordance with program guidelines as listed in the current TDOT Litter Grant Program manual, a copy of which is available from the Grantor State Agency upon request.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on July 1, 2026 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. <u>Maximum Liability</u>. In no event shall the maximum liability of the State under this Grant Contract exceed Fifty Two Thousand Two Hundred ($52,200.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment One is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. <u>Compensation Firm</u>. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. <u>Payment Methodology</u>. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section

C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

TDOT Litter Grant Program
Local Programs and Community Investments Division
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Ave, 12th Floor
Nashville, TN 37243-0333

Or

Electronic transmission to:
TDOT.HBO.Invoices@tn.gov

a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

(1) Invoice/Reference Number (assigned by the Grantee).
(2) Invoice Date.
(3) Invoice Period (to which the reimbursement request is applicable).
(4) Grant Contract Number (assigned by the State).
(5) Grantor: Tennessee Department of Transportation, Local Programs and Community Investments
(6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
(7) Grantee Name.
(8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
(9) Grantee Remittance Address.
(10) Grantee Contact for Invoice Questions (name, phone, or fax).
(11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
ii. The amount reimbursed by Grant Budget line-item to date.
iii. The total amount reimbursed under the Grant Contract to date.
iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

(1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.

(2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.

(3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within ninety (90) days of the Grant Contract end date, in form and substance acceptable to the State.

a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.

b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.

c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.

C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.

C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.

C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.

C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:
The State:

Steve Allen, Director
Local Programs and Community Investments Division
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Ave, 12th Floor
Nashville, TN 37243-0333

Steve.Allen@tn.gov
Antonia.Hayes@tn.gov
Victoria.X.Cooper@tn.gov
TDOT.HBO.Invoices@tn.gov
Telephone # (615) 741-0059

The Grantee:

Mr. Graham Stowe, Giles County Executive
Giles County Trustee
Giles County
Courthouse
P. O. Box 678
Pulaski, TN 38478-0678
gstowe@gilescountytn.gov
Telephone # 931-363-5300
FAX # 931-363-2068

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate or suspend this Grant Contract upon written notice to the Grantee. The State's right to terminate or suspend this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination or suspension date but shall not be entitled to compensation for any services performed subsequent to termination date or during a period of suspension. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.

a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.

b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.

c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.

At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars ($10,000.00).

D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.

D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.

D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.

D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.

D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.

D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.

D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;

b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and

d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

E. 2. The Grantee agrees that it will spend a minimum amount of Fifteen Thousand Six Hundred Sixty ($15,660.00) for education in the prevention of litter. No line-item changes may result in a decrease in the education allotment specified above. Allowable education expenses include training and travel expenses, including expenses for attending training events sponsored by the Department of Transportation or Keep Tennessee Beautiful.

IN WITNESS WHEREOF,

GRANTEE LEGAL ENTITY NAME:

GRANTEE SIGNATURE **DATE**

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

TENNESSEE DEPARTMENT OF TRANSPORTATION:

Will Reid, Commissioner **DATE**

LESLIE SOUTH, GENERAL COUNSEL
APPROVED AS TO FORM AND LEGALITY **DATE**

ATTACHMENT ONE

GRANT BUDGET				
LITTER PICKUP & PREVENTION EDUCATION				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period:	BEGIN: JULY 1, 2026		END: JUNE 30, 2027	
	EXPENSE OBJECT LINE-ITEM CATEGORY [1]	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
	Salaries, Benefits & Taxes	$ 20,540.00	0.00	$ 20,540.00
	Professional Fee, Grant & Award [2]	$ 15,660.00	0.00	$15,660.00
	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	$ 16,000.00	0.00	$ 16,000.00
	Travel, Conferences & Meetings	0.00	0.00	0.00
	Interest [2]	0.00	0.00	0.00
	Insurance	0.00	0.00	0.00
	Specific Assistance To Individuals	0.00	0.00	0.00
	Depreciation [2]	0.00	0.00	0.00
	Other Non-Personnel [2]	0.00	0.00	0.00
	Capital Purchase [2]	0.00	0.00	0.00
	Indirect Cost	0.00	0.00	0.00
	In-Kind Expense	0.00	0.00	0.00
	GRAND TOTAL	**$ 52,200.00**	**0.00**	**$52,200.00**

[1] Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E) and CPO Policy 2013-007 (posted online at https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html).

[2] Applicable detail follows this page if line-item is funded.

ATTACHMENT ONE

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Required litter prevention education amount.	$ 15,660.00
TOTAL	$ 15,660.00

MEMORANDUM

received 08/06/2026 CW 00552

TO: **Veronica Coleman, Fiscal Director**
Office of Business and Finance

FROM: **Jennifer Brinkman, Director**
Office of Criminal Justice Programs

CC: **Daina Moran, Deputy Director**
Ronald G. Williams Asst. Director; Quality Assurance
Wendy Heath, Asst. Director; Fiscal

DATE: **July 28, 2026**

SUBJECT: **Distribution of Grant Funds**

OCJP respectfully submits the enclosed completed **contract under a DGA** for processing and entering into Edison.

Grant Award Type: EBP

DGA #: 70474 - EBP(END-6/30/2028)

Authorized Agency: Giles County Government

Edison ID#: 00552

County Location: 28000

Category #: EBP - 92101701

This grant has met all the requirements to receive grant funds as determined by the Office of Criminal Justice Programs, Department of Finance and Administration.

This Grant includes indirect costs: ☐ Yes ☒ No

This is a VOCA grant that contains a Match Waiver: ☐ Yes ☒ No

For questions or assistance regarding this contract, please contact Kimberly Casillas at kimberly.casillas@tn.gov

STATE AGENCIES ONLY

Match Source (select all that apply)

☐ Cash ☐ In-Kind ☐ Miscellaneous Appropriations

Positions (if applicable)

Number of Full-Time: ____________ Number of Part-time: ____________

JW CW

GOVERNMENTAL GRANT CONTRACT
(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date	End Date	Agency Tracking #	Edison ID
08-01-2026	06-30-2027		00552

Grantee Legal Entity Name	Edison Vendor ID
Giles County Government	4199

Subrecipient or Recipient	Assistance Listing Number:
☐ Subrecipient	
☒ Recipient	Grantee's fiscal year end: June 30

Service Caption (one line only)

FY26 Evidence-based Programming,

Funding —

FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
FY27	$126,200.00				**$126,200.00**
TOTAL:	$126,200.00				**$126,200.00**

Grantee Selection Process Summary

☒ Competitive Selection	
☐ Non-competitive Selection	

Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

Veronica Coleman mg

7/29/2026

CPO USE - GG

Speed Chart	Account Code
FA00003415	County - 71301000

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF FINANCE AND ADMINISTRATION,
OFFICE OF CRIMINAL JUSTICE PROGRAMS
AND
GILES COUNTY GOVERNMENT**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Giles County Government, hereinafter referred to as the "Grantee," is for the provision of administering state funds to support increasing jail capacity to provide evidence based programming for offenders within local jail facilities as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4199

A. SCOPE OF SERVICES AND DELIVERABLES:

A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.

A.2. The Grantee shall comply with and perform all services, functions, and/or requirements as stated in the grantee's application under which this Grant Contract is awarded, and that is hereby incorporated into this Grant Contract as Attachment A, attached hereto.

A.3. The Grantee shall comply with all reporting requirements described in the Grantee's application, in correspondence from the Office of Criminal Justice Programs, and in the Office of Criminal Justice Programs Administrative Manual located on the website at https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html.

A.4. The Grantee shall comply with all other requirements described in the Grantee's application and in the Office of Criminal Justice Programs Administrative Manual located on the website at https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual.html. The Grantee agrees to comply with any changes in requirements made in the manual and/or identified in correspondence from the Office of Criminal Justice Programs.

A.5. The purpose of Evidence Based Programming funding is to support local jail efforts to reduce the re-incarceration of offenders through evidence based and evidence informed programming and re-entry planning that occurs within local jails and provides offenders the necessary social, emotional, employment and relational skills which will decrease the risk of recidivism upon release.

a. Program priorities include but are not limited to projects which enhance a local jail's ability and/or capacity to increase evidence based and evidence informed programming to offenders through the purchase of technology, supplies and equipment, personnel, travel and professional services.

b. The grantee shall be required to provide quarterly and annual reporting of required outputs, performance measurement data, and deliverables for their project to TDOC using the report forms which have been developed for their project.

A.6. <u>Incorporation of Additional Documents</u>. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.

a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);

b. the State grant proposal solicitation as may be amended, if any;

c. the Grantee's proposal (Attachment A) incorporated to elaborate supplementary scope of services specifications.

B. TERM OF AGREEMENT:

B.1. This Grant Contract shall be effective on 08/01/2026 ("Effective Date") and extend for a period of eleven (11) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Hundred Twenty Six Thousand Two Hundred Dollars ($126,200.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2027, is the maximum amount due the Grantee under this Grant Agreement. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Finance and Administration
Office of Business and Finance
Attention: Invoicing
312 Rosa L. Parks Avenue, Suite 2000
Nashville, TN 37243-1102
OBF.Grants@tn.gov

a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

1. Invoice/Reference Number (assigned by the Grantee).

2. Invoice Date.

3. Invoice Period (to which the reimbursement request is applicable).

4. Grant Contract Number (assigned by the State).

5. Grantor: Department of Finance and Administration, Office of Criminal Justice Programs.

6. Grantor Number (assigned by the Grantee to the above-referenced Grantor).

7. Grantee Name.

8. Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.

9. Grantee Remittance Address.

10. Grantee Contact for Invoice Questions (name, phone, or fax).

11. Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following.

    i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).

    ii. The amount reimbursed by Grant Budget line-item to date.

    iii. The total amount reimbursed under the Grant Contract to date.

    iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

1. An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.

2. An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.

3. An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Agreement shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amounts such that the net result of variances shall not increase the total Grant Agreement amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Agreement.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State.

a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.

b. The State shall not be responsible for the payment of any invoice submitted to the state after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.

c. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.

d. The Grantee must close out its accounting records at the end of the contract period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee utilize the advance payment for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will only apply the indirect costs in accordance with the approved indirect cost rate. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.

C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.

C.11. Non-allowable Costs. Any amounts paid to the Grantee shall be subject to re-payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.

C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.

C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

a. The Grantee shall complete, sign, and present to the State an "Authorization

Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.

D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.

D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Kimberly Casillas, Program Manager
Department of Finance and Administration
Office of Criminal Justice Programs
312 Rosa L. Parks Avenue,
Suite 1800
Nashville, Tennessee 37243-1102
Email: kimberly.casillas@tn.gov
Telephone #: (615) 253-2615

The Grantee:

Harriet Thompson,
Giles County Sheriff Office
200 Thomas Gatlin Drive
Pulaski, TN 38478
Email: hthompson@gilessd.com
Telephone #: 9313633505

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate or suspend this Grant Contract upon written notice to the Grantee. The State's right to terminate or suspend this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination or suspension date but shall not be entitled to compensation for any services performed subsequent to termination date or during a period of suspension. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.

a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.

b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.

c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy

Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a Grant Contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327

when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars ($10,000.00).

D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.

D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.

D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until

Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.

D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.

D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.

D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.

D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.

D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;

b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and

d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasi-governmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

E.2. Transfer of Grantee's Obligations. The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer of restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

E.3. Counterpart. This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.

E.4. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

c. Telecommunications or video surveillance services provided by such entities or using such equipment.

d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

E.5. Suspension of Payment.

a. In addition to termination of this Grant Contract for convenience or for cause, the State may suspend payment under this Grant Contract upon one or more of the following occurrences:

1. Grantee's failure to comply with the terms of Section A of this Grant Contract;

2. More than one instance, after written notice, of Grantee's failure to address reportable findings in a Monitoring Report issued by the State; or

3. Grantee's failure to comply with any terms or Sections of this Grant Contract, which the State determines is detrimental to the welfare or best interests of Grantee's service recipients.

b. The State will provide written notice to Grantee for the suspension of payments under this Grant Contract. The State may suspend payment pending resolution of an investigation or until Grantee corrects a finding of non-compliance with the terms of this Grant Contract. Suspension of payments shall not exceed two hundred and forty (240) days and the suspension of payments does not prohibit the State from exercising any other rights or seeking other remedies available to it, including the termination of this Grant Contract for convenience or for cause as provided in Section.

E.6. Hold Harmless. To the extent permitted by law, the Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omissions, or negligence on the part of the Grantee, its employees, or any person acting for or on its or their behalf relating to this Grant Contract. The Grantee further agrees that to the extent permitted by law, it shall be liable for the reasonable cost of attorneys' fees, court costs, expert witness fees, and other litigation expenses for the State to enforce the terms of this Grant Contract.

E.7. Dismantling DEI Acts. The Grantee agrees to comply with Tennessee 114th General Assembly 2025-2026 public chapters 0458 and 0494 and all related provisions of Tennessee law regarding the Dismantling DEI in Departments Act and Dismantling DEI in Employment Act, as they relate to unlawful diversity, equity and inclusion programming, eligibility practices and discriminatory hiring practices. The Grantee shall require all contractors, subcontractors, and vendors to comply with these public chapters and related law, and shall monitor these entities for compliance as a part of its oversight of these entities.

E.8. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the

Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

E.9. Prison Rape Elimination Act (PREA). The Grantee must comply with the Prison Rape Elimination Act (PREA) of 2003 (Federal law 42 U.S.C. 15601 et. seq.), with all applicable Federal PREA standards, and with all State policies and standards related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse within facilities/programs/offices owned, operated, or contracted.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)
(signature page follows)

E.10. Monitoring Sub-Contractors.

a. The Grantee shall develop written procedures for monitoring all of its State-approved subcontractors. The procedures must clearly outline the process for assuring that all subcontractors are in compliance with the terms of this contract, and with the OCJP Grants Manual and with applicable state and federal requirements.

b. The Grantee shall have an established quality assurance/quality improvement plan for all subcontractors; and

c. The Grantee shall also maintain an internal quality improvement process that assesses the overall quality and performance of its subcontractors.

IN WITNESS WHEREOF,

GILES COUNTY GOVERNMENT:

Graham Stowe
7/28/2026

GRANTEE SIGNATURE **DATE**

Graham Stowe, County Executive

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

James E. Bryson
7/29/2026

JAMES E. BRYSON, COMMISSIONER **DATE**

Scope of Services/Project Narrative

General Information

Please update Agency Account Information by clicking the **'View and Update Information' button below. Please hit the **'Save Updated Information'** button when completed.**

Have you ever received State of Tennessee Funding?

◉ Yes

○ No

Fiscal Year End

2026-07-31

SAM Expiration Date

2027-04-14

Subcontractor to be used?

◉ Yes

○ No

EBP Application

This program comprises state funds which are available as reimbursement grants to eligible government agencies operating local jails that house TDOC inmates to support the implementation or enhancement of evidence-based programming to improve offender outcomes.

Evidence-based programming is defined as "a program or programs shown by scientific research to effectively reduce recidivism rates and increase an offender's likelihood of success following release from incarceration, including programs focused on education, vocational training, mental health, substance abuse rehabilitation, or building healthy relationships." Agencies intending to implement an evidence-based program are required to use recognized programs that are rated as "Highest Rated" or "Second Highest Rated" according to the Results First Clearing House Database (Click the link and select Correctional Facility as the Setting on the left).

Agencies intending to implement a vocational program can reference TDOC's list of vocational programming currently offered in Tennessee prisons. TBR also has information available on vocational programs offered through Tennessee College of Applied Technology that may be available in your area.

For more information about Evidence-Based Programming in Tennessee, see TDOC's informational page.

Agencies are **encouraged to also provide evidence-based programming to misdemeanor offenders** that match the risks and needs of the offender, as determined through the approved risk assessment. Misdemeanor offenders may utilize evidence-based programming, **as long as the programming is fully accessible to appropriate felony offenders**.

Agency Contacts & Roles

Please Identify the **Authorizing** and **Implementing** Agency in the question below.

- The **Authorizing Agency** is the entity that has the legal or statutory authority to allocate, approve, or disburse grant funds
- The **Implementing Agency** is the entity responsible for carrying out the actual activities or projects funded by the grant.

While the **Authorizing Agency** provides the funds and oversees compliance with grant policies, the **Implementing Agency** is responsible for the day-to-day execution of the funded program or initiative

Is your Organization the Authorizing Agency, the Implementing Agency or both for this Grant Funding Request?

o Authorizing Agency

◉ Implementing Agency

o Both

o Neither

Authorizing Agency Name

Giles County Sheriff's Office

Federal ID (UEI) # of Authorizing Agency

62-6000611

Edison ID # of Authorizing Agency

4199

Please fill out the information below and designate one person In Each of the following Roles.

- Authorized Official More Info
    - The Authorized Official will be the individual legally authorized to sign a contract on behalf of the applicant agency.
    - Typically this will be -- State Government Commissioner, Local Government Mayor, Administrator, or Executive (Depending upon the type of government incorporation) Non-Profit Board Chair.
- Financial Director More Info
    - individual responsible for overseeing and ensuring fiscal compliance with Tennessee and federal regulation.
- Project Director More Info
    - responsible for overseeing the execution and adhering to the agreed upon scope and contract of a project.

The Tennessee Department of Finance and Administration, Office of Criminal Justice Programs (OCJP) does **not recommend** providing the same person for each required role in the grant application process.

If **You** are any one of these roles please edit your name and role in the table below

Name	Role	Email
Graham Stowe	Authorizing Official	gstowe@gilescountytn.gov
Harriet Thompson	Project Director	hthompson@gilessd.com
Beth Sumners	Fiscal Director	bmsumners@gilescountytn.gov

☒ **I attest that I have only added one Authorizing Official, Project Director, and Fiscal Director to my Application. I understand that adding duplicate values to this list may slow down application review and could require further clarification.**

☒ **I certify that I have read the instructions on Roles and have not added the same person to more than one project role.**

Problems and Needs

PROBLEMS AND NEEDS

Please provide current population, demographics, and violent crime data for your jurisdiction, including Tennessee Incident Based Reporting System (TBIRS) data, local law enforcement data, and local court data.

Description of current population, demographics, and violent crime data

Located in southern Middle Tennessee, Giles County is a predominantly rural county with an estimated population of 30,971 residents in 2024, reflecting modest growth since the 2020 Census population of 30,346. The county seat and largest municipality is Pulaski. Population density remains low at approximately 51 persons per square mile (as of 2024), characteristic of the county's rural landscape. Giles County residents have a median age of 44.0 according to the 2020 Census, with approximately 20.5% of residents age 65 or older and 22.1% under the age of 18. Females comprise 51.7% of the population. Economic indicators show a median household income of $47,548 (as of 2023) and a poverty rate of 14.3%, suggesting that a significant portion of residents experience economic hardship. Furthermore, 13.8% of households received food stamps in 2024, and 10.3% of individuals received food stamps. These socioeconomic factors are important considerations when examining public safety, substance use, behavioral health, and reentry needs within the community. Violent crime remains a concern in Giles County despite overall crime rates generally aligning with or falling below national averages. According to TBIRS-derived crime data, the Giles County Sheriff's Office reported a total of 38 violent crime offenses in 2024. These offenses included 1 murder, 9 non-consensual sex offenses, and 28 aggravated assaults. Aggravated assault accounted for approximately 74% of all violent crimes reported by the Sheriff's Office, making it the most prevalent violent offense category in the county. This pattern is consistent with statewide trends, where aggravated assault represents the largest share of reported violent crime offenses. The prevalence of violent offenses, particularly aggravated assault, highlights the continued need for prevention, intervention, behavioral health, and public safety initiatives aimed at addressing the underlying factors that contribute to violence and criminal justice involvement in Giles County. The county's rural geography presents additional challenges related to crime prevention and service delivery. Residents often face transportation barriers, limited access to behavioral health and substance use treatment services, and fewer community-based resources than are available in urban areas. These factors can contribute to cycles of substance use, criminal justice involvement, and recidivism among justice-involved individuals and their families. The combination of persistent poverty, limited service availability, and ongoing violent crime underscores the need for targeted interventions that address both public safety and underlying social determinants of crime.

Please describe what financial, environmental, and/or logistical obstacles exist that make providing adequate or enhanced programming difficult for your agency. Please use current data wherever possible.

Description of Obstacles

The Giles County Sheriff's Department faces a variety of financial, environmental, and logistical challenges that limit the consistent and effective delivery of inmate programming. To ensure the continuation and expansion of these essential services, the department is actively pursuing sustainable funding opportunities. Programming supported through Opioid Abatement Funding is scheduled to end on June 30, 2026. Services funded by the BJA Second Chance Act Grant are set to conclude on or before September 30, 2026. Currently, program availability remains limited. Since January 2025, only 18 inmates received comprehensive, evidence-based programming and case management through the Second Chance Act Grant. Similarly, programming under the Opioid Abatement Funding will serve just 20 inmates, all of whom must meet criteria for opioid use disorder. Given that the Giles County Jail operates at a maximum capacity of 126 inmates, there is a clear need to expand access to programming for individuals who do not meet the eligibility requirements of existing grant-funded services. Broader, more inclusive program offerings are essential to addressing the diverse rehabilitation and reentry needs of the full inmate population. A significant barrier to the continued delivery of evidence-based programming within the Giles County Jail is the inability to sustain a full-time case manager position after June 30, 2026. Currently, this position is fully funded through the Opioid Abatement initiative, which provides essential support for screening participants, administering assessments, facilitating programming, and delivering individualized case management services. While the Second Chance Act Grant provides case management services to Giles County, it is extremely limited in nature due to Giles County being one of seven facilities served under this funding. Without continued funding, the jail will be unable to maintain the level of case management and evidence-based treatment necessary to effectively coordinate services and ensure continuity of care for individuals with reentry needs. The loss of this position would significantly reduce program capacity and limit the ability to provide consistent, evidence-based support both during incarceration and after release.

Below, please name the specific evidence-based inmate **program(s) you intend to implement/enhance** with this funding.

NOTE: Agencies are required to use recognized programs that are rated as "Highest Rated" or "Second Highest Rated" according to the Results First Clearing House Database (Click the link and select Correctional Facility as the Setting on the left).

Priority will be given to applications that intend to create or enhance behavioral health programming for inmates, with a priority for partnerships with Tennessee Department of Mental Health and Substance Abuse licensed providers, Find a Licensed Facility or Service (tn.gov).

Agencies intending to implement a vocational program can reference TDOC's list of vocational programming currently offered in Tennessee prisons. TBR also has information available on vocational programs offered through Tennessee College of Applied Technology that may be available in your area.

For **each EBP** you plan to fund (in whole or in part) with this grant, please provide the **length of each program from start to completion** (ex: 6 weeks) and the **number of inmates each program will serve annually**, based on typical qualifications for inmate enrollment.

Please ensure that classes are implemented as dictated by curriculum description, to include required number of hours/weeks and do not exceed max class size. Instructors must also meet educational/training requirements of class.

Program Info

Program	Length	Inmates
Seeking Safety	10	20

Please list ALL of the counties served by your law enforcement agency.

County Location information

County	Congressional District(s)
Giles	4

Project Purpose

PURPOSE

The purpose of the Evidence-Based Programming (EBP) project is to provide funding to local jails to implement evidence-based programming for inmates in an effort to achieve the following goals:

- Improve access to knowledge, skills, and resources required for successful re-entry into local communities following release from incarceration;
- Reduce recidivism rates among formerly incarcerated individuals; and
- Increase meaningful collaboration between local jails and local community partners.

-
-

List each piece of equipment you intend to purchase to create or enhance your evidence-based program (ex: laptops, projectors, curriculum, furniture, etc.)

Equipment	Equipment Quantity	Cost per Item	Fiscal Year Purchased

Describe any renovations/remodeling/structural enhancements you plan to complete with grant funds to enable your evidence-based programing (pods, walls, flooring, etc.)

The Giles County Sheriff's Department does not plan to utilize grant funds for renovations, remodeling, or structural enhancements related to this project. No construction, pod modifications, wall additions, flooring upgrades, or other physical facility improvements are proposed under this grant application.

List any EBP grant funded staff you plan to hire and/or subcontracts your agency intends to utilize to implement or enhance your evidence-based programming. Please provide a job description for all EBP grant funded staff along with your EBP application.

The Giles County Sheriff's Office will subcontract with the South Central Tennessee Workforce Alliance (SCTWA) to support implementation and enhancement of evidence-based programming and reentry services under the proposed project. Through this subcontract, SCTWA will fund one (1) full-time Case Manager position dedicated to coordinating evidence-based programming, participant engagement, case management, reentry planning, and supportive service referrals for incarcerated individuals participating in the program. A job description for the full-time Case Manager position is below: Job Title: Reentry Case Manager Salary Grade: Professional – 3 Location: South Central Tennessee Workforce Alliance FLSA: Exempt Reports To: Re-Entry Director Job Purpose The purpose of the Reentry Case Manager position is to support returning citizens as they transition successfully from incarceration back into the community. This position provides comprehensive reentry services focused on reducing recidivism and promoting long-term stability through individualized support, advocacy, education, life skills development, behavioral health connections, housing assistance, family reintegration, and employment readiness services. The Reentry Case Manager maintains ongoing contact with participants to ensure progress toward individualized reentry goals and provides follow-up support after program completion to encourage continued stability and successful community integration. Characteristics, Duties, and Responsibilities Recruits prospective participants, determines eligibility, and administers risk and needs assessments. Provides comprehensive case management services designed to address barriers to successful reentry, including housing instability, behavioral health needs, substance use recovery, education, transportation, family reunification, life skills, and employment readiness. Develops individualized reentry plans that identify participant strengths, barriers, personal goals, support systems, and appropriate interventions and community resources. Assists participants in accessing community resources and evidence-based programs that support successful reintegration and reduce recidivism. Provides guidance and support related to education, life skills, communication skills, financial literacy, conflict resolution, personal responsibility, and healthy decision-making. Facilitates evidence-based classes and interventions identified by the South Central Tennessee Workforce Alliance as appropriate for incarcerated and returning citizens. Coordinates services with correctional facilities, treatment providers, housing agencies, educational institutions, workforce partners, mental health providers, and other community organizations. Conducts interviews and assessments to identify psychosocial needs and barriers to community reintegration. Provides support and referrals related to mental health treatment, addiction recovery services, healthcare access, social services, and family/community support systems. Assists participants in preparing for independent living and long-term self-sufficiency. Supports participants with employment readiness activities including career exploration, job readiness, résumé development, and connections to employers when appropriate. Monitors participant progress and maintains regular contact to provide encouragement, accountability, crisis intervention, and ongoing support services. Documents participant progress, case notes, referrals, and follow-up activities within the automated case management system in accordance with agency policies and funding requirements. Completes required reports and documentation in a timely manner. Works collaboratively as part of a multidisciplinary team to achieve program performance goals and positive participant outcomes. Maintains compliance with policies and procedures of the South Central Tennessee Workforce Alliance as well as applicable federal, state, and local regulations. Performs other duties as assigned. Education, Training and Experience Required Bachelor's degree in psychology, social work, counseling, criminal justice, sociology, human services, business administration, or related field. One year of experience in case management, reentry services, workforce development, behavioral health services, corrections, social services, or related human services field preferred. Experience working with justice-involved individuals or underserved populations preferred. Knowledge, Skills, Abilities, Worker Characteristics Knowledge of trauma-informed care, motivational interviewing, addiction and recovery resources, crisis intervention, behavioral health resources, and community support systems. Knowledge of reentry challenges and barriers faced by justice-involved individuals. Ability to establish professional relationships and maintain appropriate boundaries with participants from diverse backgrounds. Strong interpersonal, communication, problem-solving, and conflict-resolution skills. Ability to facilitate groups, workshops, and evidence-based interventions. Ability to communicate effectively through active listening, guidance, encouragement, and constructive feedback. Ability to function effectively as part of a collaborative team. Strong organizational and time management skills with the ability to manage large caseloads and maintain accurate documentation. Ability to utilize computer software applications including Word, Excel, case management systems, and internet-based resources. Knowledge of community resources and referral systems available to support participant reentry and stabilization. Supervisory experience preferred. Supplemental Functions Attends training workshops, seminars, and conferences as assigned by supervisor. The intent of this job description is to provide a representative summary of the types of duties and responsibilities required of positions assigned this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform additional job-related tasks.

Describe how your agency will implement the funded EBP – provide detail as to how the equipment, staff, training, professional fees, and other items listed within your Project Purpose will contribute to/enable/enhance/direct the program(s) your agency will provide. Please also provide information on who will be teaching/facilitating the EBP and vocational programming mentioned

The Giles County Sheriff's Office will implement the proposed evidence-based programming through a collaborative partnership with South Central Tennessee Workforce Alliance (SCTWA), which will provide direct case management, evidence-based programming delivery, participant coordination, reentry planning, and supportive service linkage for incarcerated individuals participating in the project. Grant funding will primarily support personnel costs associated with a full-time Case Manager employed through SCTWA. The Case Manager will serve as the primary coordinator for participant intake, screening, risk and needs assessments, individualized case planning, service referrals, program participation tracking, release planning, and post-release follow-up activities. The Case Manager already works extensively within the jail environment, is trained as a corrections officer, maintains office space within the facility, and has authorized operational access throughout the jail to facilitate efficient participant engagement and program coordination. The Case Manager will also directly facilitate and deliver the evidence-based program Seeking Safety to eligible participants within the jail facility. Seeking Safety is an evidence-based, trauma-informed program designed to address co-occurring substance use and trauma-related issues through structured group sessions focused on coping skills, safety, emotional regulation, and recovery support. The Case Manager will coordinate participant enrollment, attendance tracking, session facilitation, and related case management activities associated with the program. The project will utilize existing classroom and office space within the jail facility to conduct evidence-based programming, vocational programming, case management meetings, and reentry planning activities. The Giles County Sheriff's Office will provide in-kind support through facility space, utilities, security supervision, scheduling coordination, and operational assistance necessary to safely deliver programming within the correctional environment. The project will also provide supportive service assistance for eligible participants to reduce barriers to successful reentry and treatment engagement. Supportive services may include assistance with obtaining state identification cards, birth certificates, Social Security documentation, transportation assistance, rehabilitation or recovery housing deposits, items necessary for post-release employment success, and other reentry-related needs identified through individualized case planning. These services are intended to improve participant stability, support continuity of care, and increase access to treatment, employment, housing, and community-based supports following release. The project will also utilize the STRONG-R Case Management Systems Platform (VANT4GE) to support data collection, LS/CMI risk and needs assessments, participant tracking, individualized case planning, referral monitoring, attendance tracking, intervention documentation, and post-release follow-up activities. The jail management system (ISOMS) will additionally support participant identification, release coordination, and communication between jail staff and the assigned Case Manager. Case managements activities may include structured employment readiness support, workforce preparation services, and job-skills development opportunities coordinated through SCTWA and community workforce partners. The project will also support participant referrals to behavioral health treatment, substance use treatment, recovery support services, educational opportunities, housing resources, and other supportive services identified through individualized case planning. Professional services and training funds, when applicable, will support evidence-based practices, case management activities, program coordination, and staff development necessary to maintain program quality and improve participant outcomes. Information collected through attendance records, case management documentation, assessments, and recidivism tracking will be used to evaluate program effectiveness and improve service delivery over time.

Implementation Timeline

Please edit the timeline below to include the **activities listed below**, according to **your specific project**:

Activities - The language provided in the sample timeline below is standardized and **should be changed based upon**

your agency's project design. Please edit the timeline below to include the activities listed above, according to your specific project.

ACTIVITY

LENGTH OF TIME

INDIVIDUAL RESPONSIBLE

Plan for grant-funded programming complete

30 days after contract execution

Project Director (specify)

Execute any subcontracts for programming services

X months after contract execution

Project Director

All equipment/technology needed for programming is purchased & installed

X months after contract execution

Project Director

MOUs signed with community-based programs

X months after contract execution

Project Director/Authorized Official

Achieve additional needed funding to sustain project

X months after contract execution

Project Director/Fiscal Director

First round of new/enhanced programming implemented

X months after contract execution

Project Director

Submit annual reports as required

End of each fiscal year

Project Director

Please add additional lines as necessary.

Length of Time	**Description**	**Position of Person**
90 days after project start	work with SCTWA to train case manager and begin offering evidence-based program (Seeking Safety)	Program Director
30 days after project start	execute the program subcontract work with SCTWA to identify case manager work with SCTWA to purchase initial supplies	Project Director
60 days after project start	work with SCTWA to begin implementing case management services	Project Director
180 days after project start	monitor subcontractor (SCTWA) progress	Project Director
ongoing	provide case management and evidence-based class "Seeking Safety"; provide quarterly reports as necessary	Case Manager
project completion	figure recidivism, complete final reporting requirements	Project Director

Inputs

INPUTS

What resources, outside of the EBP grant funds, does your agency plan to commit to this project (ex: personnel, facilities, equipment, etc.)?

The Giles County Sheriff's Office will contribute substantial in-kind resources and operational support to ensure successful implementation of the proposed project beyond the requested EBP grant funds. These resources will include the use of facility space, staff support, transportation assistance, and participant work-based programming opportunities. The Sheriff's Office will provide classroom space within the secure portion of the jail for evidence-based programming, group sessions, and reentry preparation activities. Dedicated office space located within the secure area of the jail will also be made available for program staff and case management activities to support confidential participant meetings and coordination of services. Sheriff's Office personnel will support project implementation through participant identification and referral, coordination with program staff, scheduling assistance, and communication with community treatment and service providers. Jail staff will assist in identifying eligible incarcerated individuals who may benefit from evidence-based programming and reentry services and will coordinate with case management staff regarding participant movement, program attendance, and release planning activities. The proposed Case Manager employed through South Central Tennessee Workforce Alliance already works extensively within the jail environment and has established operational access within the facility. The Case Manager is trained as a corrections officer, maintains office space within the secured area of the jail facility, and has authorized movement throughout the facility necessary to coordinate participant services, conduct case management meetings, facilitate programming, and respond efficiently to participant needs. The Case Manager is also equipped with a facility radio to maintain communication with jail personnel and support safe and coordinated program operations. When operationally feasible, designated Sheriff's Office personnel may also provide transportation assistance for participants transitioning to approved residential substance use treatment programs, rehabilitation facilities, recovery housing placements, workforce training activities, court-related appointments, and other verified reentry-supportive services following release from custody. Transportation support will help reduce barriers to treatment engagement and continuity of care during the critical reentry period. The agency will also support participant engagement through existing inmate work and job-readiness activities, including supervised wood-cutting and related work assignments that provide structured activity, vocational exposure, responsibility development, and opportunities to build employability skills prior to release. Additional in-kind support will include utilities, facility maintenance, security, and administrative oversight necessary to operate the program within the jail environment. The Giles County Sheriff's Department shares relevant participant and incarceration-related information with the South Central Tennessee Workforce Alliance (SCTWA) through the jail management system (ISOMS), enabling coordination of services, timely communication, participant tracking, and accurate data collection. The full-time Case Manager assigned to this project will have authorized day-to-day access to ISOMS to assist with participant identification, program enrollment, release planning coordination, service tracking, and documentation activities necessary to support evidence-based reentry programming within the jail environment. SCTWA will provide additional in-kind resources through its use of the STRONG-R Case Management Systems Platform (VANT4GE), which allows case managers to gather client information, conduct LS/CMI risk and needs assessments, identify criminogenic factors, track client goals, apply intervention strategies, document case notes, monitor referrals and service participation, and complete post-release follow-up activities. The platform supports continuity of care and coordinated case management for justice-involved individuals participating in the program. SCTWA and the Giles County Sheriff's Department will coordinate ongoing data collection and participant monitoring efforts, including tracking recidivism outcomes, service utilization, program participation, and post-release engagement for individuals enrolled in the proposed project.

Collaborative Activities

COLLABORATION ACTIVITIES (REQUIRED)

Describe **any formal partnerships with local community partners** (mental health, substance abuse, housing, jobs training, volunteer agencies, etc.) that your agency **plans to utilize for the purposes of this project**, please attach copies of any current formal agreements (MOUs).

Subcontracted activities should be included in the Project Purpose section of the application

Collaboration Activity Details

While the Giles County Sheriff's Office does not currently maintain formal MOUs directly related to this proposed project, the agency will utilize the extensive network of established community-based partnerships maintained by South Central Tennessee Workforce Alliance (SCTWA) through the project subcontract arrangement. SCTWA maintains longstanding collaborative relationships with regional behavioral health providers, substance use treatment programs, recovery support organizations, workforce development agencies, educational providers, housing and recovery housing programs, transportation resources, and other community-based service providers throughout Middle Tennessee. These partnerships support coordinated reentry planning and continuity of care for justice-involved individuals transitioning from incarceration back into the community. The full-time Case Manager funded through this project will be responsible for coordinating participant referrals, communication, service linkage, appointment scheduling, follow-up activities, and ongoing collaboration with these community partners to ensure participants receive appropriate supportive services based on individualized needs assessments and case plans. Coordination activities will include referrals for mental health treatment, substance use disorder treatment, recovery support services, employment and job training opportunities, housing assistance, identification documents, benefits access, educational services, and other reentry-related supports.

Data Collection

Please describe how your agency plans to collect and use data on the programming created/enhanced with this grant. Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time, including the name of the records management system/software that your agency plans to use to track data for this project.

Individual evidence-based programs will also be expected to track attendance and completion rates, as well as other appropriate evaluation data. Agencies subcontracting with community providers will be expected to include this evaluation requirement in their subcontract agreement.

The Giles County Sheriff's Department and South Central Tennessee Workforce Alliance (SCTWA) will utilize a coordinated data collection process to monitor participant engagement, service delivery, program implementation, and overall program outcomes associated with the proposed evidence-based programming project. Data collection will include participant intake information, risk and needs assessments (LS/CMI), attendance records, case management documentation, referral tracking, service utilization records, release planning activities, and post-release follow-up monitoring. The full-time Case Manager will collect information related to participant demographics, criminogenic risk factors, treatment participation, employment readiness, housing stability, and recidivism outcomes. The Case Manager will also track Seeking Safety attendance, participation, completion rates using sign-in sheets provided to participants at each class session. These requirements will be incorporated into applicable subcontract agreements and program expectations. The information gathered will be reviewed regularly to evaluate program effectiveness, identify service gaps, improve participant engagement strategies, strengthen coordination of services, and support continuous quality improvement efforts throughout the life of the project.

Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time.

The project will utilize multiple methods of data collection, including participant intake forms, LS/CMI risk and needs assessments, attendance logs, case notes, referral documentation, completion certificates, release planning records, follow-up contacts, and recidivism tracking. The Case Manager will also monitor participant progress toward individualized case plan goals and supportive service engagement. Data collected through these methods will be analyzed by project staff on an ongoing basis to identify trends, measure participant outcomes, evaluate program participation and completion rates, assess barriers to successful reentry, and improve coordination between jail staff and community-based service providers. The information gathered will support evidence-based decision-making and allow the agency to make adjustments to programming, referral processes, and participant support strategies over time to improve overall program effectiveness and reduce recidivism.

Include the name of the **records management system/software** that your agency plans to use to track data for this project.

The Giles County Sheriff's Department will utilize the ISOMS jail management system to support participant identification, incarceration tracking, release coordination, and communication related to the project. The assigned Case Manager will have authorized day-to-day access to ISOMS to assist with participant tracking, scheduling coordination, and documentation activities. ISOMS Inmate Education will also be used to document any evidence-based programming activities EBP participants complete during their incarceration. In addition, the South Central Tennessee Workforce Alliance (SCTWA) will utilize a STRONG-R Case Management System Platform (VANT4GE) as the primary case management and program tracking system for the project. VANT4GE will be used to collect participant information, store and regularly refer to LS/CMI assessments, identify criminogenic risk factors, document case plans, track referrals and supportive services, maintain attendance and completion records, monitor participant progress, and conduct post-release follow-up activities.

Outputs

The following performance measures will be reported on an annual basis.

- Number of evidence-based or vocational programs being provided
- Average (annually) number of inmates currently receiving evidence-based programming
- Average (annually) number of inmates who complete evidence-based program
- Average (annually) number of inmates unable to complete the evidence-based program (and reason)
- Average (annually) number of inmates that benefited from EBP grant funds
- Number of community partnerships (nonprofits, faith-based organizations, local colleges/university etc.) that facilitate EBP or vocational programming

Output	**Quantity**
Average (annually) number of inmates unable to complete the evidence-based program (and reason)	10
Number of evidence-based or vocational programs being provided	1
Average (annually) number of inmates currently receiving evidence-based programming	20
Average (annually) number of inmates who complete evidence-based program	20
Average (annually) number of inmates that benefited from EBP grant funds	20
Number of community partnerships (nonprofits, faith-based organizations, local colleges/university etc.) that facilitate EBP or vocational programming	1

Sustainability

Describe how the agency is leveraging other funds for additional support for the project. **(Note: Inmates shall not be charged for programming funded under this grant beyond programming that is already covered by TCA)**

The Giles County Sheriff's Department is not currently leveraging additional external funding sources specifically dedicated to this project outside of the requested grant funding and existing operational resources. However, the agency will provide substantial in-kind support to assist with implementation of the proposed evidence-based programming. The Sheriff's Department will contribute the use of classroom space, office space within the jail facility, utilities, security supervision, administrative coordination, and operational support necessary to facilitate programming and case management activities. The assigned Case Manager employed through South Central Tennessee Workforce Alliance (SCTWA) already operates within the jail environment and maintains office space inside the facility, allowing services to be delivered efficiently without the need for additional facility-related costs.

Describe the agency's plans to sustain the costs of the program with local and other resources after current grant funds end.

The Giles County Sheriff's Office and the South Central Tennessee Workforce Alliance recognize the importance of proactively identifying long-term funding strategies to sustain evidence-based programming and reentry services for justice-involved individuals. To support long-term sustainability, the Giles County Sheriff's Department and SCTWA will actively pursue additional federal, state, and local grant opportunities that align with evidence-based rehabilitation, reentry support, behavioral health treatment, and substance use disorder programming. The agencies will routinely monitor funding opportunities through entities such as the U.S. Department of Justice, Bureau of Justice Assistance, Tennessee Department of Mental Health and Substance Abuse Services, Tennessee Department of Labor and Workforce Development, and other public and private funding organizations. The agencies will also explore opportunities for continued county-level support, public-private partnerships, foundation funding, and collaborative community-based initiatives to maintain core program services. Existing in-kind contributions from the Sheriff's Department, including facility space, operational support, and coordination resources, will continue to support program implementation and reduce overall program costs. In addition, SCTWA's established case management infrastructure, workforce development programming, and longstanding network of community-based service providers will help sustain participant support services and referral coordination beyond the grant period. Program outcome data, recidivism reduction metrics, and participant success stories collected throughout the project will be used to strengthen future funding applications and demonstrate the effectiveness and community value of the program.

Budget and Funds

Instructions for Completing OCJP Budget

Quick Tips for Completing Project Budget

- Link to the OCJP Grants Manual: https://tn.gov/ocjp
- Only whole numbers can be used on the budget sheets, no cents
- All budgeted line items must be reasonable, necessary, and allocable directly to the project
- Check the fund source restrictions on line items (See Solicitation Package, OCJP Grants Manual, and fund source guidance as referenced in the OCJP Grants Manual)
- Compare the budget with the unallowable costs for your specific grant in the OCJP Grants Manual and appropriate fund source guidance as referenced in the OCJP Grants Manual.
- Each fiscal year project budget consists of two components: the Summary Budget Amounts and Line Item total for each line item, and the Budget Narrative for each line item where narrative detail is required.
- Ensure all shared costs are appropriately prorated across all fund sources. Cost Allocation Plans must be submitted reflecting how costs are pro-rated.

Other Funds Table Instructions:

Use the table below to list **all** funds (federal, state, local, and private) which are dedicated to the program. This should also include any appropriations received from units of State or local government as well.

Provide the grant funding source name (i.e., TN Department of Finance and Administration), the time period of the funding (start and end date of the funds), the amount of funds, and the purpose of the funds. Add additional lines as needed.

Other fund sources

Grant Funding Source	Start Date	End Date	Source Type	Total Paid or Passed to Partner	Purpose of funds

GRANT BUDGET			
AGENCY NAME: Giles County Sheriff Office			
FUND SOURCE: EBP			
SOLICIATION IDENTIFICATION TITLE: FY26 Evidence-based Programming			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period:	**Begin 08-01-2026**		**End: 06-30-2027**
EXPENSE OBJECT LINE-ITEM CATEGORY [1]	**GRANT CONTRACT**	**GRANTEE PARTICIPATION**	**TOTAL PROJECT**
Salaries, Benefits & Taxes [2]	$0.00	$0.00	$0.00
Professional Fee, Grant & Award [2]	$126,200.00	$0.00	$126,200.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications [2]	$0.00	$0.00	$0.00
Travel, Conferences & Meetings [2]	$0.00	$0.00	$0.00
Insurance [2]	$0.00	$0.00	$0.00
Specific Assistance To Individuals [2]	$0.00	$0.00	$0.00
Depreciation [2]	$0.00	$0.00	$0.00
Other Non-Personnel [2]	$0.00	$0.00	$0.00
Capital Purchase [2]	$0.00	$0.00	$0.00
Indirect Costs [2]	$0.00	$0.00	$0.00
In-Kind Expense [2]	$0.00	$0.00	$0.00
Interest [2]	$0.00	$0.00	$0.00
GRAND TOTAL	$126,200.00	$0.00	$126,200.00

[1] Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E) and CPO Policy 2013-007 (posted online at https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html).

[2] Applicable detail follows this page if line-item is funded.Grant

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Giles County Sheriff Office

FUND SOURCE: EBP

SOLICITATION IDENTIFICATION TITLE: FY26 Evidence-based Programming

Professional Fee, Grant & Award	AMOUNT
South Central TN Workforce Alliance SCTWA has served as subcontracted agency for multiple EBP projects previously and partnered with Giles County on opioid abatement project. This agency has the staff and structure in place to accomplish goals set out for this program.	$126,200.00
TOTAL	$126,200.00

Amplify

received
8/7/2026 CW

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-754538-1
PQ #:	PQ 260417-521780
Date:	6/9/2026
Expires On:	8/8/2026
Delivery Service Level	Standard

Customer Contact Information
Christine Horn
Giles Co School District
9313091786
chorn@gcboe.us

Amplify Contact Information
Raechel Moayer
Account Executive
rmoayer@amplify.com

Kindergarten

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 2nd Edition GK Skills & Knowledge Activity Books, All Units and Domains (25 of each) - 3yr (2026-2029)	30.00	$1,026.00	$3,078.00	$27,702.00
CKLA 2nd Edition Grade K Teacher Resource Site & Multimedia Hub License - 3yr (2026-2029)	1.00	$60.00	$60.00	$0.00
TOTAL			$3,138.00	$27,702.00

Grade 1

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 2nd Edition G1 Skills & Knowledge Activity Books, All Units and Domains (25 of each) - 3yr (2026-2029)	30.00	$1,026.00	$3,078.00	$27,702.00
CKLA 2nd Edition Grade 1 Teacher Resource Site & Multimedia Hub License - 3yr (2026-2029)	1.00	$60.00	$60.00	$0.00
TOTAL			$3,138.00	$27,702.00

Grade 2

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G2 Skills & Knowledge Activity Books, All Units and Domains (25 of each) - 3yr (2026-2029)	31.00	$1,026.00	$3,180.60	$28,625.40
CKLA 2nd Edition Grade 2 Teacher Resource Site & Multimedia Hub License - 3yr (2026-2029)	1.00	$60.00	$60.00	$0.00
TOTAL			$3,240.60	$28,625.40

Grade 3

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 2nd Edition G3 Activity Books, All Units (25 of each) - 3yr (2026-2029)	21 00	$1,026.00	$2,154.60	$19,391 40
CKLA 2nd Edition Grade 3 Teacher Resource Site & Multimedia Hub License - 3yr (2026-2029)	1.00	$60.00	$60 00	$0.00
CKLA 2nd Edition G3 U1 Activity Books (qty 25) - 3yr (2026-2029)	6.00	$151 20	$90.72	$816.48
CKLA 2nd Edition G3 U2 Activity Books (qty 25) - 3yr (2026-2029)	9 00	$151 20	$136 08	$1,224 72
CKLA 2nd Edition G3 U3 Activity Books (qty 25) - 3yr (2026-2029)	9.00	$151.20	$136 08	$1,224.72
CKLA 2nd Edition G3 U4 Activity Books (qty 25) - 3yr (2026-2029)	7.00	$151 20	$105.84	$952.56
CKLA 2nd Edition G3 U5 Activity Books (qty 25) - 3yr (2026-2029)	8.00	$151.20	$120.96	$1,088.64
CKLA 2nd Edition G3 U6 Activity Books (qty 25) - 3yr (2026-2029)	3.00	$151.20	$45.36	$408.24
CKLA 2nd Edition G3 U7 Activity Books (qty 25) - 3yr (2026-2029)	7.00	$151.20	$105.84	$952.56
CKLA 2nd Edition G3 U8 Activity Books (qty 25) - 3yr (2026-2029)	6.00	$151.20	$90.72	$816.48
CKLA 2nd Edition G3 U9 Activity Books (qty 25) - 3yr (2026-2029)	5.00	$151.20	$75.60	$680.40
TOTAL			$3,121.80	$27,556.20

Grade 4

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 2nd Edition G4 Activity Books, All Units (25 of each) - 3yr (2026-2029)	21.00	$1,026.00	$2,154.60	$19,391.40
CKLA 2nd Edition Grade 4 Teacher Resource Site & Multimedia Hub License - 3yr (2026-2029)	1 00	$60.00	$60.00	$0 00
CKLA 2nd Edition G4 U1 Activity Books (qty 25) - 3yr (2026-2029)	10.00	$151.20	$151.20	$1,360.80
CKLA 2nd Edition G4 U2 Part 1 Activity Books (qty 25) - 3yr (2026-2029)	10.00	$151.20	$151.20	$1,360.80
CKLA 2nd Edition G4 U3 Poet's Journals (qty 25) - 3yr (2026-2029)	10.00	$225.72	$225.72	$2,031.48
Amplify CKLA 2nd Ed G4 U4 Eureka Inventor's Notebooks; Inventor Cards, Lab Stickers - 3yr (2026-2029)	7.00	$182.52	$127 76	$1,149.88
CKLA 2nd Edition G4 U5 Activity Books (qty 25) - 3yr (2026-2029)	6.00	$151.20	$90.72	$816.48

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G4 U7 Activity Books (qty 25) - 3yr (2026-2029)	5.00	$151.20	$75 60	$680.40
CKLA 2nd Edition G4 U8 Activity Books (qty 25) - 3yr (2026-2029)	4.00	$151.20	$60.48	$544.32
Amplify CKLA G4 Contraptions Quest Student Notepad (set of 25) - 3yr (2026-2029)	2 00	$151.20	$30.24	$272 16
TOTAL			$3,127.52	$27,607 72

Grade 5

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 2nd Edition G5 Activity Books, All Units (25 of each) - 3yr (2026-2029)	17.00	$1,026.00	$1,744.20	$15,697 80
CKLA 2nd Edition Grade 5 Teacher Resource Site & Multimedia Hub License - 3yr (2026-2029)	1.00	$60.00	$60.00	$0.00
CKLA 2nd Edition G5 U1 Activity Books (qty 25) - 3yr (2026-2029)	12.00	$151.20	$181.44	$1,632.96
CKLA 2nd Edition G5 U2 Activity Books (qty 25) - 3yr (2026-2029)	12.00	$151.20	$181.44	$1,632.96
CKLA 2nd Edition G5 U3 Poet's Journals (qty 25) - 3yr (2026-2029)	11.00	$225.72	$248.29	$2,234 63
CKLA 2nd Edition G5 U4 Activity Books (qty 25) - 3yr (2026-2029)	11.00	$151.20	$166.32	$1,496.88
CKLA 2nd Edition G5 U5 Activity Books (qty 25) - 3yr (2026-2029)	9.00	$151.20	$136.08	$1,224.72
TOTAL			$2,717.77	$23,919.95

TOTAL DISCOUNT $18,483.69
GRAND TOTAL $163,113.27

Scope and Duration

Payment Terms

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education. Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses 07/01/2026 until 06/30/2029

- Professional Development (PD) Services:
    - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited
    - For purchases on or after 1/1/26, please visit http://amplify.com/pd-expirationterms for information about the term for PD Services and when they expire. unless otherwise outlined herein.
- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited

Special Terms

- FOR SHIPPED MATERIALS:
    - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
    - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest). **Credit Cards, ACH/Wire**, and **Checks.**

Visit amplify.com/ordering-support for ordering instructions

Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: amplify.com/ordering-support))

Submit your signed purchase order using any method below:

- **Online:** service.amplify.com/submit-a-po
- **Email:** IncomingPO@amplify.com
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

Option 2: Pay in Advance

- **Credit Card:** Visit service.amplify.com/make-a-payment
- **ACH/Wire:** Visit service.amplify.com/make-a-payment for Amplify banking details
- **Check:**

Amplify Education, Inc.
P.O. Box 392294
Pittsburgh, PA 15251-9294

Note: To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to accountsreceivable@amplify.com. If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

Important: Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1 Scope. These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products") as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable, together (the "Agreement") constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.

2. Agreement Acceptance. This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's Acceptable Use Policy available at amplify.com/acceptable-use ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.

3. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K–12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

4. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at https://amplify.com/amplify-program-usage-guidelines/ and additional guidelines may be detailed in materials associated with the Product the Customer is accessing Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products: (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S and other jurisdictions (together, "Export Laws") Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12 212 (for other U.S. Government licensees and their contractors).

5 Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED NOT SOLD Subject to the limited rights expressly granted hereunder, all rights title and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors "IP Rights" means, collectively rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice

6. Payments In consideration of the Products. Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery license, or performance of any Product as applicable

7. Shipments Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization

8. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

9. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

10. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records." as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer Privacy Policy at amplify.com/customer-privacy ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at amplify.com/privacy-security aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the Privacy Policy available to the parents or guardians of users who are under the age of 13.

11. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of

such Customer Materials Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at amplify.com/customer-requirements

12. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION USAGE AND DISCLOSURE PRACTICES OF THIRD PARTIES

13. Limitation of Liability TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED SCHOOL USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS BY AN AUTHORIZED SCHOOL USER THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION

14. Termination. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15.
Miscellaneous. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state's, commonwealth's, or territory's choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U S , state of New York, without giving effect to the choice of law rules thereof This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

[illegible]

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential information

RESOLUTION OF THE GILES COUNTY BOARD OF COMMISSIONERS 2026-55
AUTHORIZING THE AMENDMENT OF THE 2026-2027 BUDGET

received
8/7/2026 cw

COUNTY GENERAL FUND 101

				DR	CR
			Prior Year Rollover		
			Prior Approval IDB Site Development		
58120	316		Contributions - Prior Approval 09/24		18,235.29
39000			Fund Balance	18,235.29	
			Sheriff - Prior Cost Sharing Grant		
54110	451		Uniforms		9,000.00
39000			Fund Balance	9,000.00	
			Sheriff Evidence Based Programming Grant		
54210	312	EVID	Contracts with Private Agencies		126,200.00
46290		EVID	Other Public Safety Grants	126,200.00	
			Non-Profit Contributions		
55590	316		Contributions- STAAR Theater		5,000.00
55590	316		Contributions- Child Development Center		5,000.00
55590	316		Contributions- The Shelter		5,000.00
55590	316		Contributions- Decisions, Choices, & Options		1,000.00
56300	316		Contributions- Senior Center		20,000.00
56500	316		Contributions- Campbellsville Library		1,600.00
39000			Fund Balance	37,600.00	
			Agri Park Repair		
56700	309		Contracts with Governmnet Agencies		6,765.00
39000			Fund Balance	6,765.00	
			Jail		
54210	707		Building Improvements - Integrated Control System		330,224.00
54210	712		Heating and Air Conditioning		105,000.00
34510			Litigation Reserve	435,224.00	
				633,024.29	**633,024.29**

General Capital Projects Fund 171

			DR	CR
		Direct Appropriation Grant - Water Regionalization		
91140	308	Consultants		500,000.00
46390		Other Health & Welfare Grants	500,000.00	
			500,000.00	**500,000.00**

County Executive

Attest:

County Clerk

Sponsor:

Evan Baddour

RESOLUTION NO. 2026- 56

received
7/16/2026
cw

A RESOLUTION OF THE GILES COUNTY COMMISSION TO RESCIND SECTION 2 OF RESOLUTION 2026-9 TO FUND TOURISM THROUGH STATE AND SHORT-TERM RENTAL TAX REVENUES

WHEREAS, Section 2 of the Resolution 2026-9 to Fund Tourism Through State and Short-Term Rental Tax Revenues conflicts with the county's Private Act which directs hotel/motel occupancy tax revenues to county building purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE GILES COUNTY COMMISSION:

Section 2 of the Resolution 2026-9 is hereby rescinded in its entirety. All other sections of said Resolution remain in full force and effect.

This resolution adopted this 17th day of August 2026.

_________________________ _________________________

G. S. Stowe, County Executive Evan Baddour, Sponsor

ATTEST: _________________________

RECEIVED 01/12/2026

RESOLUTION NO. 2026- 9

A RESOLUTION OF THE GILES COUNTY COMMISSION TO FUND TOURISM THROUGH STATE AND SHORT-TERM RENTAL TAX REVENUES

WHEREAS, pursuant to the Private Act of 2013, Chapter 22, Giles County is authorized to levy and collect a hotel/motel occupancy tax, with revenues generally available for county purposes including construction, maintenance, and operations of county buildings; and

WHEREAS, certain short-term rental tax revenues are remitted to Giles County by the Tennessee Department of Revenue pursuant to T.C.A. § 67-4-1501 et seq.; and

WHEREAS, T.C.A. § 67-4-1403 restricts the use of such revenues to tourism promotion, tourism development, and tourism-related activities; and

WHEREAS, the Giles County Commission desires to allot certain revenues—specifically (1) net revenues from state-administered collections and (2) net revenues from short-term rental operators as defined in T.C.A. § 67-4-1401(8)—to be appropriated exclusively for tourism and administered by the Giles County Chamber of Commerce, without affecting the allocation of other hotel/motel occupancy tax revenues under the Private Act; and

WHEREAS, the Giles County Chamber of Commerce serves as the county's designated tourism and economic development organization and is an appropriate entity to administer such funds for tourism purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE GILES COUNTY COMMISSION:

Section 1. Appropriation from State-Administered Revenues. The Giles County Chamber of Commerce shall receive one hundred percent (100%) of the net short-term rental revenues remitted to Giles County by the Tennessee Department of Revenue pursuant to T.C.A. § 67-4-1413(2).

Section 2. Appropriation from Locally Collected Short-Term Rental Revenues. The Giles County Chamber of Commerce shall further receive an annual appropriation equal to one hundred percent (100%) of all net revenues collected from short-term rental operators by or on behalf of Giles County pursuant to the Private Acts of 2013, Chapter 22. This applies to collections from such properties that meet the definition of short-term rental operators as defined in T.C.A. § 67-4-1401(8).

Section 3. Use of Funds. All appropriated funds under this Resolution shall be used exclusively for tourism promotion, tourism development, and tourism-related activities in Giles County, as authorized by T.C.A. § 67-4-1403.

Section 4. Reporting Requirement. The Giles County Chamber of Commerce shall submit an annual report to the Giles County Board of Commissioners no later than June 30 of each year, detailing the receipt and expenditure of funds under this Resolution and describing the tourism activities supported by such funds.

Section 5. Superseding Provisions. Notwithstanding any other resolution or provision of county policy, the appropriations set forth herein apply only to the revenues specified in Sections 1 and 2. All other hotel/motel occupancy tax revenues remain subject to the Private Act and may continue to be used for county building or other authorized purposes.

Section 6. Supplemental to Existing Appropriation. The appropriations provided in Sections 1 and 2 of this Resolution are in addition to, and shall not replace or diminish, the County's existing annual appropriation to support tourism.

This resolution adopted this 20th day of January 2026.

G. S. Stowe, County Executive

Evan P. Baddour

Evan Baddour, Sponsor

ATTEST: Carol H. Wade

RESOLUTION 2026-9 **To fund tourism through state and short-term rental tax revenues**

Upon motion of Evan Baddour and seconded by Judy Pruett, it was ordered by the Court that said resolution be approved.

Finance Director Beth Moore-Sumners and EDC Director Philip Reese address commission

Ms. Moore-Sumners stated that passage of this resolution would result in a reduction in the funds going to the Hotel/Motel fund. EDC Director Philip Reese stated that around $24000.00 was collected from short-term rentals in the last year. He stated that if the commission adopts this resolution, the county can apply to the state for help in locating and licensing the short-term rentals who are not currently registered or reporting their fees. This should result in an increase in collections.

Said motion on the floor was put to the roll call vote of the Court, the detailed results were as follows, to-wit:

Aye: Erin Curry, James Lathrop, Joyce Woodard, David Wamble, David Adams, Annelle Guthrie, Roger Reedy, Brad Butler, Matt Rubelsky, Evan Baddour, Shelly Goolsby, Judy Pruett, Carman Brown

No: Terry Jones, Tracy Wilburn, Rick Carpenter, Matthew Hopkins, Caleb Savage, Gayle Jones

Absent: Rose Brown

The Chairman, thereupon, declared motion carried and said resolution approved.

received
8/7/2026 [illegible]

RESOLUTION NO. 2026-57

A RESOLUTION OF THE GILES COUNTY COMMISSION DIRECTING THAT ALL INTEREST EARNED ON THE $8,500,000 COURTHOUSE RENOVATION BOND SHALL REMAIN IN FUND 171

WHEREAS, the Giles County Commission authorized the issuance of $8,500,000 in general obligation bonds (the "Courthouse Bond") for the purpose of financing renovations to the Giles County Courthouse; and

WHEREAS, proceeds of the Courthouse Bond are deposited and accounted for in Fund 171; and

WHEREAS, interest accrues on the bond proceeds held in Fund 171 pending expenditure on the courthouse renovation project; and

WHEREAS, the Commission finds it in the best interest of the County to ensure that all interest earned on the Courthouse Bond is preserved within Fund 171 and applied exclusively to the courthouse renovation project;

NOW, THEREFORE, BE IT RESOLVED BY THE GILES COUNTY COMMISSION:

Section 1. All interest earned on the proceeds of the $8,500,000 Courthouse Bond shall remain credited to and accounted for within Fund 171.

Section 2. All interest earnings credited to Fund 171 are hereby set aside and devoted exclusively for costs associated with the Giles County Courthouse renovation project. No such interest earnings shall be transferred from Fund 171 or expended for any other purpose without prior approval of the Giles County Commission.

Section 3. The Giles County Director of Finance is authorized to act on behalf of the Commission to ensure compliance with Sections 1 and 2.

Section 4. That all orders and resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall take effect immediately upon its passage.

This resolution adopted this 17th day of August 2026.

G. S. Stowe, County Executive

Matthew Hopkins, Sponsor

ATTEST: ______________________