

**TO THE HONORABLE MEMBERS OF THE BOARD OF COMMISSIONERS
GILES COUNTY, TENNESSEE
I HEREBY SUBMIT THE FOLLOWING REPORT
May 19, 2025**

**Roll Call
Court Open
Prayer**

Pledge of Allegiance to the Flag of the United States of America

Agenda Concurrence

Approval of Minutes of the April 21, 2025, Regular Session of the Giles County Legislative Body

ADDRESS COMMISSION:

Giles County EDC Report

PUBLIC COMMENTS

ELECTIONS

Notaries Public at Large

New Notaries: Ashley Newton

Re-election Notaries: Michelle Gibson, Tabitha Taylor, Katie Pitts, Mattea Lee Rolin, Elizabeth White

EDC Board Appointee: Morgan Flowers four year term

Water Alliance: Appointee Daryl Williamson – 2 year term

REPORTS

1. Legislative Committee Rule 1 Change
2. Finance Director, (March, 2025) report which includes the following: Giles County General Fund, Drug, American Rescue Plan, Probation Fund, Highway, School, Federal, Food Service, Debt Service, Capital Projects, Highway Capital Projects, Education Capital Projects, Education Capital #2, Other Capital Projects
3. Abernathy Field Airport GZS Advisory Council Findings
4. Charter of the Giles County Joint Emergency Coordination Board (JECB)

Contracts, Agreements, and Grants

RESOLUTIONS

AMENDMENTS

- 2025-18 Authorizing the amendment of the 2024-2025 Budget, County General Fund 101
- 2025-19 Authorizing the amendment of the 2024-2025 Budget, Highway Fund 131
- 2025-20 Authorizing the amendment of the 2024-2025 Budget, General Purpose School Fund 141 and Fund 143

RESOLUTIONS

- 2025-21 To assign proceeds from sale of EMS Equipment
- 2025-22 To reject EMS building renovation options
- 2025-23 To modify the beer sale distance rule

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

Respectfully submitted, this 12th day of May, 2025.

Giles County Clerk

Legislative Committee Report: The following rule change is proposed:

RULE I - BOARD SESSIONS

1.1 The County Commission shall meet **at 9am** on the third Monday of each month except for June which will be on the last Thursday of the month; there will be no regularly scheduled meeting in December. Should the third Monday fall on a legal holiday, the Chairman or Clerk shall adjourn the Board over until the following day, making proper records on the minutes.

~~1.2 The County Commission shall meet at 5:00pm for the months April through September and 9:00am for the months October through March.~~

TO THE BOARD OF COMMISSIONERS OF GILES COUNTY, TENNESSEE
I HEREWITH SUBMIT TO YOU THE FINANCIAL CONDITION OF GILES COUNTY, TENNESSEE
FOR THE MONTH ENDING MARCH 2025

received
05/03/2025
lw

ACCOUNT	BALANCE LAST REPORT	RECEIPTS	DISBURSEMENTS	COMMISSION	TRANSFER		BALANCE
					DB	CR	
GENERAL	12,858,497.27	1,366,119.28	1,496,161.02	15,002.45			12,713,453.08
DRUG	124,982.35	2,846.75	2,029.00				125,800.10
AMER RESCUE PLAN	-						-
PROBATION FUND	32,648.90		2,063.34				30,585.56
HIGHWAY	3,516,624.10	342,345.30	241,011.27	4,629.93			3,613,328.20
SCHOOL	16,892,806.10	3,581,560.47	7,642,262.83	16,627.05			12,815,476.69
FEDERAL	667,291.21	209,366.43	213,885.18				662,772.46
FOOD SERVICE	1,532,081.15	271,806.44	246,909.84				1,556,977.75
DEBT SERVICE	710,136.11	1,016,439.86	900,275.00	300.51			826,000.46
CAPITAL PROJECTS	2,816,177.88	-	296,366.82				2,519,811.06
HWY CAPITAL PROJ	-						-
EDUC CAPITAL PROJ	332,706.85		-				332,706.85
EDUC CAPITAL #2	4,486,441.85	3,500,000.00	216,063.84				7,770,378.01
OTHER CAPITAL PROJ	6,037,248.27	100,552.65	-	1,005.55			6,136,795.37
TOTALS	50,007,642.04	10,391,037.18	11,257,028.14	37,565.49	-	-	49,104,085.59

Respectfully submitted,

Beth Moore-Summers

Beth Moore-Summers, Finance Director

Abernathy Fiels Airport GZS;
Advisory Council Findings.

May 5th, 2025

received
05/06/2025 CW

SUBJECT: Review of Management at Abernathy Field Airport by the Joint Owners, Giles County, on Behalf of the Citizens.

Purpose

The purpose of this report is to document management and fiduciary irregularities at Abernathy Field and to highlight issues that require county government attention.

Background

Given the fiduciary responsibilities inherent in their positions, together with the fact that Abernathy Field is jointly owned by the City of Pulaski and Giles County, the City Mayor and County Executive recognized the need to initiate airport oversight. To that end The City of Pulaski, and Giles County, the owners, established an Airport Advisory Board to support airport operations, improve public transparency, and appropriately advise county and city officials. The Board's stated goals included:

- Optimization of airport operations
- Ensure superior service to the local aviation community
- Further Giles County economic development

The Advisory Board was established in Jan 2025 as the information-clearinghouse for county and city officials' questions/concerns relating to airport operations. As the Board began its fact-finding to answer preliminary questions, however, members recognized several concerning management practices which instigated this report.

Findings of Fact

1. **Ownership and Management:** Abernathy Field is jointly owned by Giles County and the City of Pulaski. Mr. Randy Jones has served as the Airport Manager since 1972.
2. **Advisory Board:** The present Advisory Board was established when the County and City assigned membership in January 2025.
3. **Attempted 1987 Airport Authority:** A County resolution in 1987 sought to establish an Airport Authority but the City did not take reciprocal action. Thus, the Authority was never formed.

Abernathy Fiels Airport GZS;
Advisory Council Findings.

May 5th, 2025

4. **County Delegation of Authority:** Although no documentation exists for this finding, it's apparent that after the Airport Authority initiative failed in 1987, the County consigned (or abdicated) airport management authority to the City, with most airport decisions over the years having been made by the Airport Manager and City Administrator.
5. **1987 Contract:** A 1987 contract between Mr. Jones and the City granted Mr. Jones all proceeds from fuel sales and hangar rentals. The County, although a joint owner, was not a party to this contract.
6. **Private LLCs Operating on Public Property:** In 2013 two LLCs were created - Jones Flying Service and the non-profit Barnstormers Flying Club by Registered Agent Randy Jones. These entities operate on City/County-owned property without a lease contract.
7. **1987 Employment Contract:** Mr. Jones's assertion that it remains in effect is noted. However, it is important to clarify that the 1987 agreement was established with the Airport manager Mr. Randy Jones personally, as an employee of the City/County, distinct from Jones Flying Services, LLC.
8. **No Public Revenue from Airport Operations:** The outcome of the current financial interpretation is that the airport is financially unsustainable, requiring continual City and County investments. There is no return on this investment, as airport revenues solely benefit Mr. Jones and Jones Flying Service, LLC.
9. **Accountable Oversight:** Advisory Boards formed over the years have failed to obtain significant information on airport operations, despite the airport being a public entity under County/City ownership, and despite the Airport Manager being an employee of City and County.
10. **Financial Records:** The present Advisory Board requested financial records of hangar rent and fueling operations from Mr. Jones. He did not provide the requested information.
11. **Conflict of Interest:** Mr. Jones holds dual roles that involve potentially differing interests. He serves as the airport manager, an employee of the city and county. Concurrently, he is the owner and sole financial beneficiary of Jones Flying Services, LLC, a private enterprise operating on public property, receiving public funding, federal, county and city.
12. **Grant-Funded Facilities:** Most airport facilities, including all hangars, were built with taxpayer-funded grants. These grants required City/County matching funds, i.e. taxpayer funds.
13. **Logging Revenue:** At some point funds were received by the City for logging that had taken place on airport property. The City Administrator set these public funds aside in a separate account, from which the City/County made grant match contributions.
14. **County/City Involvement in Grant Decision Making:** No airport related grants have flowed through the City Council nor County Commission for approval. Grant match funds have been expended without City or County budget resolutions.

Abernathy Fiels Airport GZS;
Advisory Council Findings.

May 5th, 2025

15. **Hangar Rental Revenue:** Despite being publicly funded, all rental proceeds go to Jones Flying Service rather than being divided between City or County. Note there is no lease contract with Jones Flying Service, LLC.
16. **Fueling Revenue:** Despite the fuel farm being publicly funded, the entirety of the fueling proceeds are directed to Jones Flying Service, LLC. It is noted that a lease contract for operating the fuel farm with Jones Flying Service LLC, has never been in effect
17. **Insurance Costs:** The City and County are paying insurance for Jones Flying Service and Barnstormers Flying Club. Under the presumed contract with the City all fuel is the property of Jones Flying Service LLC. The Airport Manager is currently leveraging public funds to insure the following:
 - a. \$400,000 of fuel owned by Jones Flying Service LLC
 - b. \$25,000 Used aircraft; ownership to be determined.
 - c. \$25,000 Tiedowns and Hangarage; Jones Flying Services LLC.
 - d. \$5,000 Aircraft parts; ownership to be determined.
 - e. \$10,000 Aircraft Maintenance; Jones Flying Services LLC.
 - f. \$15,000 Rental and Instruction, either Jones Flying Services LLC or Barnstormers Flying Club.
18. **Grant Application Assertions:** In previous grant applications, projects have been proposed as "revenue-producing", inferring this will benefit the city and county, and aimed toward making the airport "self-sustaining." Present applications further assert that the grant objectives are to "assist the airport in becoming as self-sustaining as possible by generating revenue." Given all hangar revenues are knowingly retained by Jones Flying Service LLC, the financial positions of City and County have been misrepresented. The Giles County 24-25 Budget shows that the airport will cost County taxpayers \$70,000 this year.

Issues Requiring Attention

1. Review of the 1987 contract given:
 - a. Passage of 38 years
 - b. Lack of County participation as joint owner of the property
 - c. Contract is with Randy Jones, not Jones Flying Service LLC.
2. The abdication of airport oversight by the County.

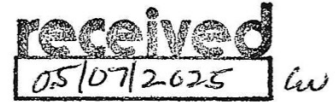
Abernathy Fiels Airport GZS;
Advisory Council Findings.

May 5th, 2025

3. Attention is needed regarding the internal control mechanisms, specifically concerning the delegation of the fiduciary responsibilities to the Pulaski City Administrator.
4. Given that the airport is funded by taxpayers, there is a need for transparency regarding the revenue they generate.
5. Conflicts of interest resulting from Mr. Jones's dual role as Airport Manager – a County/City employee - and owner of publicly subsidized LLCs which derive business income from public assets without a lease.
6. FAA regulatory compliance on training, certification, and documentation for fuel handling, storing and dispensing.
7. The County and City are paying for airport insurance, including liability coverage to protect the interests of Jones Flying Service and Barnstormers Flying Club. This is backward. The correct arrangement would have the LLC's paying for insurance, with riders that protect the interests of County and City.
8. With no lease or liability waiver in effect, County and City are legally responsible for all operations that occur under Jones Flying Service and Barnstormers Flying Club.

Abernathy Field Advisory Board

Derek Rowe, Chairman
Commissioner Jim Lathrop
Ryan Gilland
Alderman Ricky Keith
Alderman Jerry Bryant
Alderman Larry Worsham



Charter of the Giles County Joint Emergency Coordination Board (JECB)

I. Purpose

The Giles County Joint Emergency Coordination Board (JECB) exists to enhance communication, collaboration, and coordination among key emergency services agencies within Giles County. The Board works to improve preparedness, streamline joint response efforts, and optimize the use of available resources in the interest of public safety.

II. Participating Entities

The JECB is composed of representatives from the following agencies:

- Giles County Sheriff's Department (GCSD)
- Emergency Management Agency (EMA)
- Emergency Medical Services (EMS)
- Giles County Fire & Rescue (GCFR)

III. Authority

The JECB operates under the joint authority of the Giles County Executive and the Giles County Sheriff. While the Board does not have binding authority, its recommendations and coordinated actions are endorsed and supported by these governing offices.

IV. Objectives

The Board shall:

1. Facilitate inter-agency communication and information sharing.
2. Identify and address gaps in joint emergency response capabilities.
3. Coordinate the use of shared resources (equipment, personnel, facilities).
4. Plan and conduct joint training exercises and tabletop simulations.
5. Provide guidance on emergency preparedness initiatives across agencies.

V. Meetings

1. The Board will meet on a quarterly basis, with additional meetings scheduled as needed during times of heightened threat levels and/or significant events.
2. Meetings may be hosted on a rotating basis by member agencies, unless otherwise agreed upon.

VI. Decision-Making

1. The Board will make decisions by consensus.
2. In situations where consensus cannot be reached the matter will be referred to the County Executive and Sheriff for resolution.

VII. Membership and Roles

1. GCSD and GCFR shall designate a primary representative and an alternate.
2. EMS and EMA will be represented by the respective department chief.

3. Members are expected to:

- Attend quarterly meetings or send a designated alternate.
- Actively contribute to discussions and planning efforts.
- Communicate board updates and initiatives back to their respective organizations.

VIII. Accountability and Participation

JECB members are expected to uphold both the letter and spirit of this charter. Active, constructive participation is essential to the Board's success. Each agency is accountable not only to the County Executive and Sheriff, but also to one another as team members devoted to countywide public safety.

Board members commit to:

- Attending meetings regularly and participating in good faith.
- Following through on agreed tasks or responsibilities.
- Providing honest input and constructive feedback.
- Supporting a culture of mutual respect, transparency, and shared responsibility.

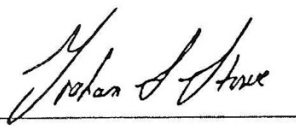
Should an agency consistently fail to participate or engage in the Board's work, the matter should be addressed by the Board through peer-to-peer discussion, or elevated to the County Executive and Sheriff for resolution.

IX. Amendments to the Charter

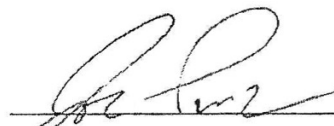
This charter may be amended by the County Executive and Sheriff.

X. Adoption

This charter is adopted by mutual agreement of the Giles County Executive and Sheriff.



G. S. Stowe, Giles County Executive
23 May 2025



Joe Purvis, Giles County Sheriff
23 May 2025

RESOLUTION OF THE GILES COUNTY BOARD OF COMMISSIONERS
AUTHORIZING THE AMENDMENT OF THE 2024-2025 BUDGET

2025-18



COUNTY GENERAL FUND 101

		DR	CR
County Clerk's Office			
52500	169 Part Time Personnel		28,851.00
52500	106 Deputy(ies)	28,851.00	
52500	709 Data Processing Equipment		24,465.00
39000	Data Processing Reserve	24,465.00	
Juvenile Services			
54240	189 Other Salaries & Wages		800.00
54240	201 Social Security		50.00
54240	204 State Retirement		58.00
54240	212 Employer Medicare Liability		12.00
54240	790 Other Equipment	920.00	
Ambulance Service			
55130	140 Salary Supplements		20,000.00
46980	Other State Grants	20,000.00	
55130	169 Part-Time Personnel		11,425.46
43120	Patient Charges (Hospital Past Due Invoices)	11,425.46	
55130	413 Drugs and Medical Supplies		412.38
44570	Contributions & Gifts	412.38	
Archives			
56900	207 Medical Insurance		2,770.00
56900	189 Other Salaries & Wages	1,800.00	
56900	499 Other Supplies and Materials	970.00	
		<u>88,843.84</u>	<u>88,843.84</u>

Attest:

County Executive

County Clerk

Sponsor:

Matt Rubelsky

RESOLUTION OF THE GILES COUNTY BOARD OF COMMISSIONERS
AUTHORIZING THE AMENDMENT OF THE 2024-2025 BUDGET

2025-19

received
5/02/25

lw

HIGHWAY FUND 131

Administration
61000 707 Building Improvements
63100 423 Fuel Oil

DR	CR
	18,844.00
18,844.00	
<u>18,844.00</u>	<u>18,844.00</u>

Attest:

County Clerk

Sponsor:

Tim Risner

County Executive

2025-20

received
5/02/2025 W

Account # Code	Description	Debit	Credit
Fund 141	General Purpose School		
	ISM to align with State Giles County High School		
71300-429-ISM-500	Instructional Supplies and Materials		4,500.00
71300-429-C-ISM-500	Instructional Supplies and Materials		1,500.00
71300-730-ISM-500	Vocational Instructional Equipment	6,000.00	
	Special Education		
71200-312	Contracts with Private Agencies		170,100.00
72220-312	Contracts with Private Agencies		214,000.00
39000	Fund Balance	384,100.00	
	CEO Supplement		
72320-189	Other Salaries		1,000.00
46590	Other Education Funds	1,000.00	
	Transportation		
72710-729	Transportation Equipment		78,500.00
72710-412	Diesel	78,500.00	
72710-418	Equipment and Machinery Parts		4,326.93
72710-453	Vehicle Parts	4,326.93	
	Operation/Maintenance of Plant		
72620-189	Other Salaries & Wages		2,100.00
72620-425	Gasoline	2,100.00	
72620-717	Maintenance Equipment		35,000.00
72610-410	Custodial Supplies	10,000.00	
72620-418	Equipment and Machinery Parts	25,000.00	
		511,026.93	511,026.93
Fund 143	Central Cafeteria		
	Food Service		
73100-189	Other Salaries & Wages		4,000.00
73100-399	Other Contracted Services	4,000.00	
73100-165	Cafeteria Personnel		10,000.00
73100-169	Part-Time Personnel	10,000.00	
		14,000.00	14,000.00

County Executive

Attest:

County Clerk

Sponsor:

Judy Pruett

RESOLUTION NO. 2025- 21

**A RESOLUTION OF THE GILES COUNTY COMMISSION
TO ASSIGN PROCEEDS FROM SALE OF EMS EQUIPMENT**

received
05/07/2025 *lw*

WHEREAS, the auction of EMS' used cardiac monitors realized \$77,902; and

WHEREAS, in order to partially offset the purchase of new monitors, the Budget Committee recommends assigning these proceeds to Line 171.

NOW, THEREFORE, BE IT RESOLVED BY THE GILES COUNTY COMMISSION:

SECTION 1: That the \$77,902 realized from the auction of cardiac monitors be assigned to Line 171 as unobligated funds.

SECTION 2: That all orders and resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall take effect immediately upon its passage.

This resolution adopted this 19th day of May 2025.

G. S. Stowe, County Executive

ATTEST: _____
County Clerk

Matt Rubelsky, Sponsor

received
05/07/2025 CW

RESOLUTION NO. 2025- 22

**A RESOLUTION OF THE GILES COUNTY COMMISSION
TO REJECT EMS BUILDING RENOVATION OPTION**

WHEREAS, the programming phase of EMS facility design has scrutinized EMS mission parameters and customized facility space requirements to meet Giles County's specific operational needs; and

WHEREAS, programming assessments across several years, multiple commissions, two EMS leadership teams, and two separate architect firms suggest that Giles County EMS requires an estimated 17,000+ square foot facility to support ambulance operations; and

WHEREAS, the existing 4,500 square foot facility is inadequate for present and future EMS purposes, while potential renovations provide extremely limited expansion possibilities; and

WHEREAS, the existing 4,500 square foot facility retains tremendous potential if it were repurposed for other pressing needs, such as Archives expansion; and

WHEREAS, this Commission is committed to pursuing the most economic infrastructure solutions as measured across decades of facility service life; and

WHEREAS, this Commission rejects short-sighted stopgap measures that don't resolve EMS operational challenges.

NOW, THEREFORE, BE IT RESOLVED BY THE GILES COUNTY COMMISSION:

SECTION 1: The renovation of the existing EMS facility is rejected as a non-viable option.

SECTION 2: That all orders and resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall take effect immediately upon its passage.

This resolution adopted this 19th day of May 2025.

G. S. Stowe, County Executive

ATTEST: _____
County Clerk

Brad Butler, Sponsor

RESOLUTION NO. 2025- 23

A RESOLUTION OF THE GILES COUNTY COMMISSION
TO MODIFY THE BEER SALE DISTANCE RULE**received**
05/08/2025 *lw*

WHEREAS, Resolution 2010-51 established a requirement of 600' distance from any church, school or other place of public gatherings for a business to qualify for a county beer permit; and

WHEREAS, the City of Pulaski has established a 200' distance requirement; and

WHEREAS, the Giles County Beer Board recommends the county adopt distance provisions that match that of the City of Pulaski.

NOW, THEREFORE, BE IT RESOLVED BY THE GILES COUNTY COMMISSION:

SECTION 1: County beer permits may be issued to qualified businesses that are a minimum of 200 feet from any church, school or other place of public gatherings.

SECTION 2: That all orders and resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall take effect immediately upon its passage.

This resolution adopted this 19th day of May 2025.

G. S. Stowe, County Executive

ATTEST: _____
County Clerk

Brad Butler, Sponsor